



Mary, Star of the Sea Early Learning Center

Distinctively Catholic, Academically Excellence, Uniquely Contemporary

SUMMER PROGRAM 2016

Aloha from Star of the Sea Early Learning Center!

Thank you for considering Star of the Sea Early Learning Center's Summer 2016 Program for your child. Star of the Sea Early Learning Center (ELC) is located in East Oahu, in the city of Honolulu. We are affiliated with the Star of the Sea Catholic Church; however, all denominations are welcomed by the ELC.

Our commitment is to provide a quality childhood education through the implementation of the Montessori Method, within a Catholic School environment. Our program is organized as a center, and our children share defined and common areas, as reflected in our daily classroom schedules. Teachers and students may move into various learning centers, based on the schedules outlined for each division.

Parents of students in attendance during the standard school year at the Early Learning Center are members of the Parent-Teacher Guild. The PTG is active and instrumental in supplementing many programs at Star of the Sea Early Learning Center. Such support is beneficial to our ELC students, as it enables our enrichment programs to be expanded.

Applications are accepted year-round on a space-available basis. The following items must accompany your child's Summer Program 2016 application:

1. Completed Summer Program Registration Form
2. Copy of your child's Birth Certificate
3. Current Health Form 14 (State of Hawaii TB Clearance)
4. Completed Emergency Contact Card (will be issued at school)
5. Completed Authorized Pick-Up Form (will be issued at school)
6. Summer Registration Fee Paid in Full

If you have any questions or require assistance in completing the application, please do not hesitate to contact us at 808.734.3840 during school office hours Monday through Friday, 7:00 a.m. to 2:45 p.m.

Thank you for considering Star of the Sea Early Learning Center's Summer Program for your child. We look forward to an exciting and enriched summer for your child.

Sincerely,

A handwritten signature in cursive script that reads "Lisa A. Foster".

Dr. Lisa A. Foster, Principal

MARY, STAR OF THE SEA EARLY LEARNING CENTER
4470 Aliikoa St Suite 100
Honolulu, HI 96821

SUMMER PROGRAM REGISTRATION - 2016
for
New and Returning ELC Students (2-6 yrs. Old),

Enrollment Deadline: May 20, 2016

Student Name _____
First *Full Middle* *Last*

Date of Birth _____ Gender Male Female

Home Address _____
_____ Zip _____ Phone _____

Mother's Name Dr., Mrs., Ms. _____
(circle) *First* *Last*

Father's Name Dr., Mr. _____
(circle) *First* *Last*

			*8:00 a.m. to 2:30 p.m.	*8:00 a.m. to 5:45 p.m.
		<i>*Children may arrive as early as 7:00 a.m.</i>		
Session I	4 Week Orientation Program June 6, 2016 - July 1, 2016	Select only one: →	ELC Student <input type="checkbox"/> 730.00	ELC Student <input type="checkbox"/> 905.00
Session II	Extended Summer Program July 5, 2016 - July 29, 2016	Select only one: →	ELC Student <input type="checkbox"/> 730.00	ELC Student <input type="checkbox"/> 905.00
K/1ST GR. FOR ELC GRADUATES ATTENDING STAR OF THE SEA ELEMENTARY SUMMER PROGRAM			WEEKLY RATE <input type="checkbox"/> 240.00	WEEKLY RATE <input type="checkbox"/> 300.00
SUMMER REGISTRATION TOTAL: (YOUR ENROLLMENT FEE MUST BE PAID IN FULL WHEN SUBMITTING THIS APPLICATION)			_____.00	

**New and Returning ELC Students (2-6 yrs. Old),
& Hawaii Residents (3-6 years old only)
Summer Program 2016**

Summer Program 2016

Session I: June 6 – July 1
Session II: July 5 – July 29

Hours of Operation:

Standard Day Program: 7:00 a.m. – 2:30 p.m.
Extended Day Care Program: 7:00 a.m. – 5:45 p.m.

The Star of the Sea Early Learning Center Summer School Program will run June 6 through July 29, 2016. Our Summer Program is based on the Catholic Montessori model used during our regular school year. Our quality program offers your child learning opportunities through our summer curriculum, as well as the chance to engage in academic and curriculum projects. Class sizes are limited, so early registration is encouraged.

Hot lunch and snacks are provided. A current **Health Form 14** is required before the start of school. Play clothes and covered shoes for all students are required. A resting blanket and an extra set of clothes are also required and are kept in your child's cubby.

At the time of registration, all students must provide the following:

- ✓ ***Birth Certificate**
- ✓ ***Current and completed Health Form 14**
- ✓ ***Completed Emergency Contact Card (provided by the office)**
- ✓ ***Completed Authorized Pick-Up Form (provided by the office)**
- ✓ **Completed Summer Program registration form**
- ✓ **Completed Summer Application form**
- ✓ **Summer Enrollment fees paid in full**

** Items marked with an asterisk are not required if the student: 1) is currently enrolled at the ELC, and 2) is current on all forms required*

The following is a list of items that you are expected to provide on the first day of the summer session:

ALL STUDENTS (3 – 6 years)

- ✓ **Small Blanket, labeled with student's name.**
- ✓ **Complete Change of Clothes in a small bag (include socks and underwear; please label all items)**
- ✓ **Box of Tissue**

TODDLER DIVISION (2 – 3 years)

- ✓ **Small Blanket, labeled with student's name**
- ✓ **2 sets of complete change of clothes in a plastic container or a zip lock bag (include socks and underwear; please label all items)**
- ✓ **1 large box of Tissue**
- ✓ **1 package of pull-ups**
- ✓ **1 package of wipes if your child is not potty trained**
- ✓ **A post card size, not bigger than 5x7, photo of your child for their cubby**
- ✓ **1 boxes of 3oz. paper cups**
- ✓ **Plastic bags for wet or soiled clothing. Please give them to the teacher and do not put them in your child's cubby. We appreciate bags throughout the year.**

All blankets and pillows must be removed from your child's cubby each Friday for laundering; please ensure blankets and pillows are returned to your child's cubby with the start of his or her next school day.

Standard policies and procedures in place during the regular school year will also be in effect during both Summer Program sessions. Please check with our front office to request a copy of the school policy handbook.

Please complete this registration form and return it along with your payment to our office no later than **May 20, 2016**.

- **Full payment must accompany your application**
- **No refunds will be issued once a session has begun**
- **If a refund is issued, a processing fee of 50.00 will be withheld from each session for which you registered**

Please enroll my child in the Summer Session(s) I have selected above. I agree to pay the session fees as listed above, and by my signature below agree that my fee is non-refundable. By my signature below, I also agree to abide by the school policies and guidelines as outlined in the parent handbook.

Parent/Guardian Signature: _____

Full Name (please print): _____

Today's Date: _____